



Guwahati Divisional Office

Jeevan Prakash, SSRoad, Fancy Bazar, Guwahati-781001, Email:sales.guwahati@licindia.com

Notice for Empanelment of Firms/Companies/Dealers/Printing and Publicity Service providers/suppliers/Vendors/Distributors for supply of Competition prizes, Gift Articles , Mementos and Printing and Publicity, Event Management, catering Service and Travel Agencies at LIC of India, Guwahati Divisional Office.

Applications are invited from reputed Firms/Companies/Dealers/Service providers /Suppliers/Vendors/Distributors by the undersigned on behalf of LIC of India for empanelment for the following items and services.

(A) Competition Prizes, e.g. Gift Items, Mementos, Crockery Items, Home appliances , Cloth /linen, Utility items, Electronic & Electrical Items, Assorted/Miscellaneous Items, Promotional Items.

(B) Printing and Publicity (CC activities) , e.g. printing of leaflets, flexes and Display of hoarding/signages (including digital) and Wall painting.

(C) Tour & Travels (for conducting various Seminars outside the Headquarter)

(D) Catering Services (for conducting various Seminars/Meetings/Conferences)

(E) Event & Logistics Management (for conducting various Seminars/Meetings/Conferences)

The agencies having experience in similar nature of jobs may apply for empanelment of the same. Enrolment forms containing eligibility criteria and conditions etc. can be downloaded from our Website www.licindia.in or same can be collected from the office of the Manager(Sales), 3rd floor, of LIC Of India, Guwahati Divisional Office, SS Road, Fancy Bazar, Guwahati-781001 in working days/normal office hours w.e.f. 04/08/2026 to 07/08/2026 on payment of Rs. 250/- only (non refundable) as application fees in Cash/DD favouring LIC Of India payable at Guwahati.

Separate application for empanelment in each category duly completed in all respects should reach the Manager (Sales), Life Insurance Corporation of India, "Jeevan Prakash", SS Road, Fancy Bazar, Guwahati-781001 in a sealed envelope duly super scribing as "Application for empanelment for Suppliers/Vendors/Service Providers Category..... due on 01/09/2026" Last date of receipt of application form duly completed is 15.00 hours on 14/08/2026. Date of opening of forms is 18/08/2026 at 15:00 hours.

The submission of Application for empanelment does not confer the right of empanelment. Life Insurance Corporation of India reserves the right to accept or reject any or all offers in Full/Part without assigning any reason whatsoever.


SENIOR DIVISIONAL MANAGER


Sr. Divisional Manager
LIC OF INDIA
Guwahati Divisional Office
Guwahati